

MESABI RANGE COMMUNITY AND TECHNICAL COLLEGE

Part-time Registration Form

(For Non-Degree Seeking Students)

This form is for students not planning to pursue a degree, diploma, or certificate. Non-degree-seeking students are not eligible to receive financial aid. Students planning to pursue a degree, diploma, or certificate must complete the formal admission process prior to registration.

Have you ever attended Mesabi Range Community and Technical College (formerly Mesabi Community College and Range Technical College – Eveleth) before?

Yes _____ No _____ When? _____ Which campus did you attend? _____

Term for which you are registering: FALL _____ SPRING _____ SUMMER _____ 20 _____

Name _____

Last First MI Maiden/Former Name

Address _____

City _____ State _____ Zip _____ County _____

E-mail Address _____ Home Phone _____ Work Phone _____

*Social Security Number (optional) _____ *Date of Birth _____

*(Many colleges use social security numbers and birthdates for student identification purposes on student records. Providing your social security number and birth date is voluntary. If you do not provide these numbers, your application will still be processed. This data is requested for administrative purposes for the College. Classes may be tax deductible under Hope Scholarship and Life-long Learning tax laws. Your social security number must be provided in order to claim either of these deductions.)

EDUCATION STATUS: (Please check and complete which category best describes your situation.)

____ I did NOT graduate from high school and I do NOT have a GED.

____ I graduated from _____ High School on _____ 19 _____.

____ I have a GED certificate and I received it on _____ 19 _____.

COURSE REGISTRATION INFORMATION

Course ID	Dept	Course #	Course Title	Credits

Method of Payment: Payment must be made or arranged for with Mesabi Range prior to the start of the course.

____ You agree to send a check as payment.

____ You have arranged for agency funding.

____ You are paying by credit card.

NOTE: Financial aid is not available for students using Non-degree-seeking student registration.

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Required Disclosures

Note: You must check one on each line below.

Yes No I understand that I am responsible for all charges incurred once I register at Mesabi Range College and that tuition is due on or before the course begins, unless I have made payment arrangements with the Mesabi Business Office.

Yes No I understand that I am responsible for making changes to my schedule in accordance with Mesabi Range College add/drop/withdrawal and refund policies.

Yes No I understand that this is a legal, binding agreement.

Yes No I understand that I am not eligible to receive financial aid from Mesabi Range College for this class.

Yes No I understand that if I wish to pursue a degree at Mesabi Range college, I must complete the admission process.

Yes No I have read this agreement and I agree to the terms specified.

By entering your name on the line below, you are stipulating that all information on this form is correct.

Student's Signature _____ Date _____

Please fax to Enrollment Services: 218-749-0318

Mesabi Range Community & Technical College is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission as defined by law. Harassment of an individual or group on the basis of race, sex, color, creed religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission has no place in a learning or work environment. Further, the Minnesota State Colleges and Universities shall work to eliminate violence in all its forms. Physical contact by designated system, college, and university staff members may be appropriate if necessary to avoid physical harm to persons or property.

This form is available in alternate format such as; audiotape, Braille or larger print. If you require an alternate format please call 218-744-7471, or 1-800-657-3860.