

MESABI RANGE COMMUNITY & TECHNICAL COLLEGE – VIRGINIA/EVELETH

Course Outline

Course Title: Interviewing

Submitted By: Mary Kay Riendeau

Semester Course Prefix and Number: HSER 1233

Approval Date:

Old Quarter Course Prefix and Number: HSER 102

Revision Date: January 2012

Number of Credits: 2

Number of Lecture Credits: 2

Semester(s) Offered:

Number of Lab Credits: Number of Lab Hours:

Negotiated Class Size:

Number of Studio/Demonstration/Internship Credits:

Course Purpose Code:

- 0 – Developmental Courses
- 1 – Non-transferable, General Education
- 2 – Technical course related to career programs
- 3 – College course which has the primary goal of applying certain concepts (e.g. vocal ensemble)
- 4 - Other college course not considered a part of general education (MNTC) e.g. computer science, health, physical education
- 5 – Course which is intended to fulfill the Minnesota Transfer Curriculum (MNTC) requirements.
- 9 – Continuing Education/Customized Training specialized credit course (not occurring in 0-5)

Catalog Description:

This course provides an analysis of the principles of interviewing; how to observe and communicate effectively, obtain information, give and interpret information, sense the impact of the situation on both the interviewer and the person being interviewed. This course is intended to develop a skill in establishing an interpersonal relationship.

Prerequisites and/or recommended entry skills/knowledge:

Course Prerequisite(s): Introduction to Human Services HSER 1231 (“C” or better)
Reading Prerequisite: College level reading
Composition Prerequisite: College level writing
Mathematics Prerequisite: None

Career Programs and Transfer Majors Accessing this Course:

All Human Service Programs options

Minnesota Transfer Curriculum Goal(s) partially met by this course if applicable: Notes: No more than two goals may be met by any one course. (Curriculum Committee review and the Chief Academic Officer’s approval are required).

- 0. None
- 1. Communications
- 2. Critical Thinking
- 3. Natural Sciences
- 4. Mathematical/Logical Reasoning
- 5. History and the Social and Behavioral Sciences
- 6. The Humanities and Fine Arts
- 7. Human Diversity
- 8. Global Perspectives
- 9. Ethical and Civic Responsibility
- 10. People and the Environment

Learning outcomes, including any relevant competencies listed in the Minnesota Transfer Curriculum:

The student will:

- Provide the foundation for individuals to develop human relations skills they need to incorporate in effective helping relationships on a casework one to one basis
- Gain a sense of self-confidence in being able to critique others and oneself on a tactful basis
- Become familiar and confident in being able to critique others and oneself on a tactful basis

Student assessment methods:

- Two examinations
- Participation
- Written interviews
- Audio video interviews

Use of instructional technology (includes software, interactive video and other instructional technologies):

Extensive audio video filming of laboratory application of interviewing skills in role playing situations and experiences.

Outline of the major course content:

- Programming
- Focusing and Following
- Effective Inquiry
- Reflecting feeling
- Reflecting content
- Developing and Individual Style
- Communicating feelings and immediacy
- Confronting
- Self-disclosing
- Information giving

Additional special information (special fees, directives on hazardous materials, etc.)

Transfer Information: (Please list colleges/majors that accept this course in transfer.)

University of Wisconsin-Superior (Social Work)
College of St. Scholastica-Duluth (Social Work)

Approvals:

Body	Representative Signatures	Date
Curriculum Committee		
Faculty Association		
Meet and Confer		
Chief Academic Officer		

Distribution: Original – Administrative Office, Library, Learning Center, Records, Student Services, Curriculum Committee Chair