MESABI RANGE COMMUNITY & TECHNICAL COLLEGE – VIRGINIA/EVELETH

Course Outline

Course Title:	**Principles of Management**	**Submitted By:**	**S. Medure**
Semester Course Prefix and Number:	**BUS 2675**	**Approval Date:**	
Old Quarter Course Prefix and Number:	**BUS 130**	**Revision Date:**	**Feb. 2002**

Number of Credits:	**3**	**Number of Lecture Credits:**	**3**
Semester(s) Offered:		**Number of Lab Credits:**	**Number of Lab Hours:**
Negotiated Class Size:		**Number of Studio/Demonstration/Internship Credits:**	

Course Purpose Code:

_____ **0 –** Developmental Courses
_____ **1 –** Non-transferable, General Education
_____ **2 –** Technical course related to career programs
_____ **3 –** College course which has the primary goal of applying certain concepts (e.g. vocal ensemble)
__X__ **4 -** Other college course not considered a part of general education (MNTC) e.g. computer science, health, physical education
_____ **5 –** Course which is intended to fulfill the Minnesota Transfer Curriculum (MNTC) requirements.
_____ **9 –** Continuing Education/Customized Training specialized credit course (not occurring in 0-5)

Catalog Description:
This is a broad-based course in fundamentals as they apply to management as a career. This course includes the study of current philosophies and approaches to management as they apply to successful practice of this profession.

Prerequisites and/or recommended entry skills/knowledge:
Course Prerequisite(s): None
Reading Prerequisite: None
Composition Prerequisite: None
Mathematics Prerequisite: None

Career Programs and Transfer Majors Accessing this Course:
Two-Year Office Administration Program at MRCT, Eveleth Campus
Retail Management Program (and Options) - University of Wisconsin, Stout
Business Administration - University of Wisconsin, Superior
AS Degree Program in Business

Minnesota Transfer Curriculum Goal(s) partially met by this course if applicable: Notes: No more than two goals may be met by any one course. (Curriculum Committee review and the Chief Academic Officer's approval are required).

0. **X** None
1. _____ Communications
2. _____ Critical Thinking
3. _____ Natural Sciences
4. _____ Mathematical/Logical Reasoning
5. _____ History and the Social and Behavioral Sciences
6. _____ The Humanities and Fine Arts
7. _____ Human Diversity
8. _____ Global Perspectives
9. _____ Ethical and Civic Responsibility
10. _____ People and the Environment

Learning outcomes, including any relevant competencies listed in the Minnesota Transfer Curriculum:
The student will:

- Describe the management function in terms of social commitment, social responsibility, and business ethics
- Describe the management process through the analysis of the various theories of management
- Describe and/or demonstrate the various components involved in effective management: motivation, leadership, communication, etc.

Student assessment methods:

- A minimum of four examinations
- One research paper or special project
- Miscellaneous quizzes and five-minute writes

Use of instructional technology (includes software, interactive video and other instructional technologies):
Overhead

Outline of the major course content:

- The Functions of Planning, Organizing, Staffing, Directing, Controlling, and Evaluating
- Decision Making
- Group Behavior, Motivation, Leadership
- Social Responsibility and Ethics

Additional special information (special fees, directives on hazardous materials, etc.)

Transfer Information: (Please list colleges/majors that accept this course in transfer.)

Approvals:

Body	Representative Signatures	Date
Curriculum Committee		

Faculty Association		
Meet and Confer		
Chief Academic Officer		

Distribution: Original – Administrative Office, Library, Learning Center, Records, Student Services, Curriculum Committee Chair