



Policy 2.8
Student Life Policy
Reviewed April 2014

Student organization: Those clubs and organizations that have been formally recognized by the campus Student Senate as described in MnSCU Policy 2.1.

Student life/activities: Student life/activities are those activities consistent with M. S. 136F.01, subd. 5.

Student life committee.

- A. Establishment and membership.** Mesabi Range College shall establish a Student Life Committee made up of representatives from both the Eveleth and Virginia campuses. Not more than one-third of the voting committee members shall be non-students.
- B. Committee responsibility.** The Student Life Committee shall develop and monitor all budgets and expenditures funded by the student life/activities fee within the guidelines of system and college policies and procedures (See MnSCU Policy 5.2 and Procedure 5.2.1). The Committees shall annually recommend the amount of the fee for the ensuing year, recommend the allocation of revenues, and propose policies and procedures for administering the student life/activities budget. The Committees shall present the student life/activities budget, including the amount and procedure for the collection of fees and allocation of revenues, to the College's Student Senate for review and recommendation to the college Provost for approval. Compensation for student leaders shall be recommended by the Committees and tuition waivers or stipends funded by the student activity fee. The Provost of Mesabi Range College shall approve, reject or modify the fee and budget, and authorize the collection of a student life/activity fee at the District's campuses. The Committees shall be consulted on any modification to their recommendations prior to implementation. The committee may agree to provide funds for its support.
- C. Budget preparation.** A schedule shall be established jointly to insure that the budget plan for student life/activity will be presented for action in the spring. At the beginning of the annual budget preparation process, the Mesabi Range College administration shall provide the Committee with a copy of the previous year's financial statement, current year-to-date budget and financial statement, with pertinent regulations and policies. Supplemental budget information, including process notes and explanations, shall be provided at the request of the Committee. Requests to change a currently approved budget shall be reviewed by the Committee. New funding requests occurring during the year shall be reviewed and recommended by the Committee to the Provost. Student life/activity fund balances shall have carry-over authority into the next fiscal year.
- D. Campus student government.** The student life/activity fee shall fund a student government on each campus.

Management of student life/activity fee allocations.

- A. Student organization accounts.** MRC shall provide for the fiscal management of student club/organization accounts. A student club/organization which receives allocations of student activity monies shall deposit and expend all allocations through an account within the college activity fund.

Student club/organizations which do not receive student activity allocations may establish an agency account at the College's discretion.

- B. Annual report.** MRC shall prepare a student life/activity fee annual financial report. The report shall be available to interested parties and provided to the campus student associations. Upon request of the local student association, the College shall conduct a biennial audit of its student life/activity fund which shall be made available to interested parties. The cost of these audits shall be borne by the institution's student life/activity fund.
- C. Authority for expenditures.** Expenditures for student activities from these funds shall be available for activities recommended by the Campus Student Senate or Student Life Committee. The Mesabi Range College Provost shall authorize the expenditures. Changes of any expenditures shall be conveyed to the Student Life Committee and the Campus Student Senate.
- D. Reserves.** Reserves may be established and their status shall be annually reported to the Student Life Committee. Expenditures from these reserves shall occur only after receipt of a recommendation from the Committee. Interest accrued from the investment of such reserves shall be credited to the particular account(s) for which the reserves are maintained. The Committee may review and make recommendations regarding the investment policy for reserves.

Review/Revision History:

Revised 7/2007

Reviewed and approved through Shared Governance April 16, 2014