MESABI RANGE COLLEGE
Part-time Registration Form
(For Non-Degree Seeking Students)

This form is for students not planning to pursue a degree, diploma, or certificate. Non-degree-seeking students are not eligible to receive financial aid. Students planning to pursue a degree, diploma, or certificate must complete the formal admission process prior to registration.

Have you ever attended Mesabi Range College (formerly Mesabi Range Community & Technical College) before?

Yes _____  No _____  When? _______ Which campus did you attend? _______________________________  

Term for which you are registering:  FALL ____  SPRING ____  SUMMER ____  20 _____

Name

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<th>First</th>
<th>MI</th>
<th>Maiden/Former Name</th>
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Address

City ___________________________ State _________ Zip_________ County__________________________

E-mail Address ___________________________________________ Home Phone_______ Work Phone ________

*Social Security Number (optional) ___________________________ *Date of Birth__________________________

*(Many colleges use social security numbers and birthdates for student identification purposes on student records. Providing your social security number and birth date is voluntary. If you do not provide these numbers, your application will still be processed. This data is requested for administrative purposes for the College. Classes may be tax deductible under Hope Scholarship and Life-long Learning tax laws. Your social security number must be provided in order to claim either of these deductions.)

EDUCATION STATUS: (Please check and complete which category best describes your situation.)

_____ I did NOT graduate from high school and I do NOT have a GED.

_____ I graduated from ________________High School on ____________19 _______.

_____ I have a GED certificate and I received it on _________________19 _______.

COURSE REGISTRATION INFORMATION

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<th>Course ID</th>
<th>Dept</th>
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<th>Course Title</th>
<th>Credits</th>
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Method of Payment: Payment must be made or arranged for with Mesabi Range prior to the start of the course.

_____ You agree to send a check as payment.  _____ You have arranged for agency funding.

_____ You are paying by credit card.

NOTE: Financial aid is not available for students using Non-degree-seeking student registration.

-- OVER --
Required Disclosures

Note: You must check one on each line below.

___Yes  ___No  I understand that I am responsible for all charges incurred once I register at Mesabi Range College and that tuition is due on or before the course begins, unless I have made payment arrangements with the Mesabi Business Office.

___Yes  ___No  I understand that I am responsible for making changes to my schedule in accordance with Mesabi Range College’s add/drop/withdrawal and refund policies.

___Yes  ___No  I understand that this is a legal, binding agreement.

___Yes  ___No  I understand that I am not eligible to receive financial aid from Mesabi Range College for this class.

___Yes  ___No  I understand that if I wish to pursue a degree at Mesabi Range College, I must complete the admission process.

___Yes  ___No  I have read this agreement and I agree to the terms specified.

By entering your name on the line below, you are stipulating that all information on this form is correct.

Student’s Signature ___________________________ Date ___________________________

Please fax to Enrollment Services: 218-749-0318

Mesabi Range College is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission as defined by law. Harassment of an individual or group on the basis of race, sex, color, creed religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission has no place in a learning or work environment. Further, the Minnesota State Colleges and Universities shall work to eliminate violence in all its forms. Physical contact by designated system, college, and university staff members may be appropriate if necessary to avoid physical harm to persons or property.

This document is available in alternative formats to individuals with disabilities by calling 1-800-657-3860.

Revised 04-28-14