Course Outline

Course Title: Preflight/Pagination
Semester Course Prefix and Number: GRAP 2263
Number of Credits: 2
Semester(s) Offered: Spring
Class Size: 18

Catalog Description:
This course covers the proper procedures of pre-flighting files for print and web media. This course also covers the multiple page layouts for sheet fed printing and the organization of web content as it relates to print media. All program application documents from QuarkXpress, Adobe Indesign, and Adobe Illustrator will be flight checked and files paginated.

Prerequisites and/or recommended entry skills/knowledge:
Course Prerequisite(s): MAC OS, Design & Layout with QuarkXpress, Elements of Design & Typography, Adobe Indesign, Illustration with Adobe Illustrator, Portfolio Building/Print Ed GAERF Accreditation
Reading Prerequisite: None
Composition Prerequisite: None
Mathematics Prerequisite: None

Career Programs and Transfer Majors Accessing this Course:
Graphic Design & Print Communications

Minnesota Transfer Curriculum Goal(s) partially met by this course if applicable:
Notes: No more than two goals may be met by any one course. (Curriculum Committee review and the Chief Academic Officer’s approval are required).

0. x None
1. Communications
2. Critical Thinking
3. Natural Sciences
4. Mathematical/Logical Reasoning
5. History and the Social and Behavioral Sciences
6. The Humanities and Fine Arts
7. Human Diversity
8. Global Perspectives
9. Ethical and Civic Responsibility
10. People and the Environment
Learning outcomes, including any relevant competencies listed in the Minnesota Transfer Curriculum:

1. Student will perform-Pre-flighting a Document
2. Student will perform-Flight Check Results
3. Student will perform-Flight Check Main Window
4. Student will perform-The Six Category Buttons
5. Student will perform-File Info
6. Student will perform- Page Info
7. Student will perform- Print Info
8. Student will perform- Colors List
9. Student will perform- Fonts List
10. Student will perform-Images List
11. Student will perform- Print Category
12. Student will perform-Colors Category
13. Student will perform-Trapping Category
14. Student will perform-Resolution Controls
15. Student will perform- Collecting the Job

Student assessment methods:

Written response, lab experience with rubrics, Quizzes and Tests.

Use of instructional technology (includes software, interactive video and other instructional technologies):

Outline of the major course content:

1. Pre-flighting a Document
2. Flight Check Results
3. Flight Check Main Window
4. The Six Category Buttons
5. File Info
6. Page Info
7. Print Info
8. Colors List
9. Fonts List
10. Images List
11. Print Category
12. Colors Category
13. Trapping Category
14. Resolution Controls
15. Collecting the Job

Additional special information (special fees, directives on hazardous materials, etc.) None

Transfer Information: (Please list colleges/majors that accept this course in transfer.)
University Wisconsin Stout, Print Management. Bemidji State University, Design Technology.

Approvals:

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Revised February 10, 2004