Course Title: Tutor Training

Semester Course Prefix and Number: LSK 2455

Submitted By: Mary E. Weller

Approval Date: Dec. 2003

Old Quarter Course Prefix and Number: 

Revision Date: March 2003

Number of Credits: 1

Number of Lecture Credits: 1

Number of Lab Credits: 

Number of Lab Hours: 

Number of Studio/Demonstration/Internship Credits:

Semester(s) Offered: F, S

Class Size: Negotiated by AASC on: (date)

Catalog Description:
This course is designed to prepare students to tutor as part of the MRCTC Tutoring Program.

Prerequisites and/or recommended entry skills/knowledge:
Course Prerequisite(s): Successful completion of course(s) for which s/he will tutor.
Reading Prerequisite:
Composition Prerequisite:
Mathematics Prerequisite:

Career Programs and Transfer Majors Accessing this Course

Minnesota Transfer Curriculum Goal(s) partially met by this course if applicable:
(Notes: No more than two goals may be met by any one course. Curriculum Committee review and the Chief Academic Officer’s approval are required.)
0. X None
1. ___ Communications
2. ___ Critical Thinking
3. ___ Natural Sciences
4. ___ Mathematical/Logical Reasoning
5. ___ History and the Social and Behavioral Sciences
6. ___ The Humanities and Fine Arts
7. ___ Human Diversity
8. ___ Global Perspectives
9. ___ Ethical and Civic Responsibility
10. ___ People and the Environment
Learning Outcomes: (including any relevant competencies listed in the Minnesota Transfer Curriculum)

- Students will learn the nature and responsibilities of successful tutoring
- Will understand the roles of learning styles, brain research, and communication skills in the tutoring process
- Will acquire techniques appropriate to various subject areas
- Will understand and recognize certain common obstacles to learning and studying
- Will be aware of the many resources available at the college and know how to refer students when appropriate
- Will tutor and keep records of the tutoring sessions in order to examine and evaluate the experience

Student Assessment Methods:
Tutor Assessment Forms, filled out by the student receiving tutoring
Reaction papers/discussion groups for each training session
Final Paper analyzing the tutoring experience

Use of Instructional Technology: (includes software, interactive video and other instructional technologies):
Video Training programs are part of selected sessions.
Certain internet sites are recommended both as sources of tutoring techniques and as extra tutorial help for students requesting tutoring services.

Outline of the major course content:
- The role of the tutor, as distinct from that of the instructor
- Nature and responsibilities of successful tutoring
- MRCTC policies and procedures for tutoring; including confidentiality
- Learning styles as related to tutoring
- Communication skills as related to tutoring
- Working with groups
- Planning and preparation for tutoring
- Discipline-specific tutoring techniques
- Dysfunctional student styles and referrals
- Techniques for tutoring students with disabilities

Additional Special Information: (special fees, directives on hazardous materials, etc.)

Transfer Information: (Please list colleges/majors that accept this course in transfer.)

Approvals:

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Distribution: Original – Instructional Services
Copies: Transfer Specialist, Originating Faculty Member, Records
Revised: March 2010