MISSION STATEMENT: Mesabi Range College is a progressive, student-focused institution, located in the heart of northeastern Minnesota, preparing diverse learners for fulfilling careers, college transfer, and lives of intellectual curiosity and discovery.

VISION STATEMENT Mesabi Range College will lead northeastern Minnesota in accessible, innovative, and high-quality educational and training opportunities.

Name of Course: Click here to enter text.
Semester & Year: Click here to enter text.
Instructor: Click here to enter text.
Office & Phone #: Click here to enter text.
Email Address: Click here to enter text.
Office Hours: Click here to enter text.

Course Description: Click here to enter text.

Required Texts/Readings: Click here to enter text.

GENERAL EDUCATION PHILOSOPHY: Mesabi Range College provides an appropriate general education component in all degree, diploma and certificate programs as an essential intellectual and practical foundation for students’ lifelong learning.
CORE VALUES
• **Excellence:** Mesabi Range College provides learners innovative instruction, timely curriculum, and rigorous standards.
• **Diversity:** Mesabi Range College promotes cultural awareness and supports underrepresented students.
• **Opportunity:** Mesabi Range College offers comprehensive and creative learning experiences in liberal arts, technical fields, and student life.
• **Community:** Mesabi Range College values and encourages mutual engagement with the community.
• **Innovation:** Mesabi Range College responds to education and training needs through emerging technology, online, distance learning, and satellite programs.
• **Self-Reflection:** Mesabi Range College engages in progressive planning and continuous improvement through ongoing assessment.
• **Professional Development:** Mesabi Range College supports and encourages the professional growth of faculty and staff to ensure high-quality instruction and services.
• **Partnership:** Mesabi Range College fosters relationships with local, regional and global business and education partners

MESABI RANGE COLLEGE’S INSTITUTIONAL ACADEMIC GOALS AND LEARNING OUTCOMES

INTEGRATIVE AND APPLIED LEARNING Mesabi Range College will prepare students synthesize and apply knowledge, skills, and abilities acquired in different disciplines and programs.
1.1 Students will be able to integrate knowledge and ideas to write effectively on a topic that requires multi-faceted knowledge.
1.2 Students will be able to integrate knowledge and ideas to speak effectively on a topic that requires multi-faceted knowledge.
1.3 Students will be able to integrate knowledge and ideas to solve a technical, scientific, or mathematical problem that requires multi-faceted knowledge.
1.4 Students will be able to integrate knowledge and ideas to create a work of art that requires multi-faceted knowledge.
1.5 Students will be able to integrate knowledge and ideas to complete a project that requires multi-faceted knowledge.

CRITICAL AND CREATIVE THINKING Mesabi Range College will prepare students to exhibit skills of critical and creative thinking that include open-mindedness, intellectual curiosity, analytical thinking and problem solving.
2.1 Students will demonstrate the ability to apply their knowledge and skills to new problems and situations.
2.2 Students will demonstrate the ability to make decisions informed by case analysis, theory, and collateral data and information.
2.3 Students will identify and apply appropriate models of problem-solving to challenging situations.
2.4 Students will acknowledge and incorporate a value framework in various personal and professional situations.
2.5 Students will demonstrate the ability to gather and summarize relevant information.
2.6 Students will demonstrate the ability to select and use information to investigate or establish a point of view or to reach a conclusion.

QUANTITATIVE LITERACY Mesabi Range College will support students in developing confidence and competence in working with numerical data.
3.1 Students will demonstrate numerical competency by applying basic methods of arithmetic to solve numerical problems.
3.2 Students will demonstrate numerical competency by representing data in an appropriate form for further analysis.
3.3 Students will demonstrate numerical competency by applying analytical skills to interpret numerical data.
3.4 Students will demonstrate the ability to create and interpret mathematical models.
3.5 Students will demonstrate their ability to summarize and derive inferences from various types of data.

INFORMATION LITERACY Mesabi Range College will empower and encourage students to use information technology effectively.
4.1 Students will demonstrate the ability to use information technology to access information and data required for their assigned work.
4.2 Students will demonstrate the ability to explore alternative strategies in the electronic search of information and data required for their assigned work.
4.3 Students will demonstrate the ability to synthesize their knowledge of information and data acquisition required for their assigned work.
4.4 Students will demonstrate the ability to organize the storage and efficient retrieval of information and data required for their assigned work.
4.5 Students will demonstrate knowledge of the legal and ethical issues associated with the access and use of data and information obtained electronically and in other media.
4.6 Students will demonstrate basic knowledge of email, word-processing, and spreadsheet software.

EFFECTIVE COMMUNICATION Mesabi Range College will prepare students to use oral and written language appropriately and effectively in the various contexts of personal and professional life.
5.1 Students will demonstrate the ability to communicate their ideas in writing using Standard English grammar and mechanics.
5.2 Students will demonstrate the ability to communicate their ideas in writing using correct and appropriate vocabulary.
5.3 Students will be able to write a clear, well-organized document appropriate to audience and purpose.
5.4 Students will be able to read a document appropriate to their level of educational attainment and demonstrate comprehension of its content in their written work.
5.5 Students will be able to work effectively in groups to accomplish a common task.
5.6 Students will be able to choose the appropriate verbal and nonverbal communication to communicate ideas, reduce relational defensiveness, resolve conflicts, and show adaptability.
5.7 Students will be able to present a well-organized speech appropriate to audience, purpose, and occasion.
5.8 Students will be able to apply appropriate listening skills in various situations.

RESPONSIBLE COMMUNITY/GLOBAL CITIZENSHIP Mesabi Range College will encourage students to understand diverse cultures and world views in order to effectively engage in local and global exchanges.
6.1 Students will demonstrate an awareness of the differences in cultural norms within the college, their workplace or their own community.
6.2 Students will demonstrate an awareness of the differences in cultural norms across communities with which they are likely to interact or which are playing a more prominent role in regional or global interactions.
6.3 Students will demonstrate a disposition to adapt to an increasingly more diverse society.
6.4 Students will demonstrate a disposition to examine their own attitudes and beliefs in order to interact effectively with people of diverse backgrounds or holding views different from their own.
6.5 Students will practice democracy and promote citizenship.
6.6 Students will show evidence of their evolving knowledge and skills and demonstrate new ways of thinking as it pertains to cultural diversity.

Mesabi Range College General Education Goals

1 - Integrative and Applied Learning
MRC will prepare students to synthesize and apply knowledge, skills, and abilities acquired in different disciplines and programs.

2 - Critical and Creative Thinking
MRC will prepare students to exhibit skills of critical and creative thinking that include open-mindedness, intellectual curiosity, analytical thinking and problem solving.

3 - Quantitative Literacy
MRC will support students in developing confidence and competence in working with numerical data.

4 - Information Literacy
MRC will empower and encourage students to use information technology effectively.

5 - Effective Communication
MRC will prepare students to use oral and written language appropriately and effectively in the various context of personal and professional life.

6 - Responsible Community/Global Citizenship
MRC will encourage students to understand diverse cultures and world views in order to effectively engage in local and global exchanges.

*Learning Outcomes*
- Course Outline: https://www.mesabirange.edu/academics/course-outlines

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**Academic Integrity Statement**

Students are expected to abide by academic integrity standards in this class. Unethical practices, such as cheating on examinations or misrepresenting authorship on class assignments, will not be tolerated.

**Instructional Strategies**

**Course Requirements/Expectations**

**Federal Credit Hour Definition:**

A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than:

(1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or

(2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading toward to the award of credit hours. 34CFR 600.2 (11/1/2010)
### Assessment

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### Grading

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### Class Schedule

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Course Accommodations

Mesabi Range College is an Equal Opportunity Educator and Equal Opportunity Employer. If you have a disability, either permanent or temporary, I encourage you to notify the Disability Services Office to see if you are eligible for accommodations. In order to receive services that are available under the Americans with Disabilities Act, you must notify the Disability Services Office and produce documentation related to the disability.

Technical Support – help@mesabirange.edu
Support Services

Instructional support services and/or accommodations are available for students with special needs.

Emergency Procedures

Please refer to your college handbook for detailed information.

Affirmative Action Statement

Mesabi Range College is committed to promoting equal educational and employment opportunities without regard to race, color, religion, gender, national origin, age, disability, sexual orientation, reliance on public assistance, or organizational membership.

Mandatory Reporting

Minnesota law requires all educators to immediately report instances of actual or suspected sexual abuse, physical abuse, or neglect of individuals under the ages of 18 to the local police, county sheriff, or social services agency.