Course Purpose Code:

0 – Developmental Courses
1 – Non-transferable, General Education
2 – Technical course related to career programs
3 – College course which has the primary goal of applying certain concepts (e.g. vocal ensemble)
4 – Other college course not considered a part of general education (MNTC) e.g. computer science, health, physical education
5 – Course which is intended to fulfill the Minnesota Transfer Curriculum (MNTC) requirements.
9 – Continuing Education/Customized Training specialized credit course (not occurring in 0-5)

Catalog Description:

This survey course will introduce the student to the basic process of human communication in today’s diverse society by balancing scholarship and communication skills. The primary topics covered will be interpersonal communication, small group communication, intercultural communication, interviewing, and public speaking.

Prerequisites and/or recommended entry skills/knowledge:

Course Prerequisite(s): None
Reading Prerequisite: None
Composition Prerequisite: None
Mathematics Prerequisite: None

Career Programs and Transfer Majors Accessing this Course:

This course is strongly recommended as a general education course in any of the career programs and as an elective for A.A. degree students as it transfers to all four-year colleges and briefly covers all of the major communication concepts (for example, interpersonal communication, public speaking, intercultural communication) that all students need to succeed.

Minnesota Transfer Curriculum Goal(s) partially met by this course if applicable: Notes: No more than two goals may be met by any one course. (Curriculum Committee review and the Chief Academic Officer's approval are required).

0. X None
1. Communications
2. Critical Thinking
3. Natural Sciences
4. Mathematical/Logical Reasoning
5. History and the Social and Behavioral Sciences
6. The Humanities and Fine Arts
7. Human Diversity
8. Global Perspectives
9. Ethical and Civic Responsibility
10. People and the Environment
Learning outcomes, including any relevant competencies listed in the Minnesota Transfer Curriculum:

Upon completion of this course, the student will:

- Demonstrate communication skills necessary for living and working effectively in a society with great population diversity.
- Analyze in writing their own attitudes, behaviors, concepts, and beliefs regarding diversity, racism, and gender bias.
- Participate effectively in groups with emphasis on listening as well as critical and reflective thinking and responding.
- Demonstrate skills as a speaker by planning and delivering a speech.
- Describe how technology has changed the scope of human communication both personally and in the workplace.

Student assessment methods:

Assessment techniques may include test and quizzes, five-minute writes, group projects/presentations, individual assignments, and journal entries.

Use of instructional technology (includes software, interactive video and other instructional technologies):

This may include: A Proxima, computer, and other video equipment for recording and displaying communication information and skills.

Outline of the major course content:

1. Defining communication
2. Communication and personal identity
3. Effective listening
4. Verbal and nonverbal dimensions of communication
5. Communication and cultures
6. Foundations of interpersonal communication
7. Communication in personal relationships
8. Effective communication in groups and teams
9. Communication in the workplace
10. The integration of technology and human communication (for example: email, voice mail, chat rooms)
11. Researching, supporting, organizing, and presenting public speeches
12. Careers in communication

Additional special information (special fees, directives on hazardous materials, etc.)

Transfer Information: (Please list colleges/majors that accept this course in transfer.)

BSU (Humanities), UWS (Required: Communicating Arts), U of M (Communication), St. Cloud State U. (Required: Core 2), St. Scholastica (Required), Lake Superior College (MNTC Goal 1)

Approvals:

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